Using Notes

Using Panopto has a lot of advantages. One of them is being able to annotate videos on the side. This allows for many types of interactions:

1) **Professor → Student**: Professor can annotate the video and emphasize different parts of the media file
2) **Student → Professor**: Professors can instruct students to annotate the media and share it with the Professor
3) **Students → Students**: Students can annotate the media and share it with peers using the "channel" function.
4) **Professors ← → Students**: Professors can have an ongoing conversation with students about different parts of upload with the “channel” function

Here’s how Notes Works:

Simply click on a media that you’d like to take notes on.
Then “Notes” on the left hand menu.

To accomplish (1) of the interactions, follow this.
To make notes for the all students who have access to the video, simply make notes public by clicking “Make public”. This is one way communication—professor to students.

In order to accomplish (2), instruct students to make their notes public so that the professor can see their notes. This option does not allow for direct feedback from the professor.

To accomplish (3) or (4), follow these instructions. The professor and students can choose to “join a channel”. The “channel” function is accessible to all users of Panopto. This option allows users to create a channel in which only those with the channel name can join the “chat”.

Then, type in the agreed upon channel name (case sensitive).
Now, any user who has access to this media and has the channel name can communicate with each other on this channel. These notes will be timestamped so it is easy to determine at which point of the media the commenter is making a note about. The user's name will be shown in the notes that he or she makes.