Meeting was called to order at 12:57 pm

In attendance:
- D. Cossey, M. Parlett-Sweeney, F. Davis, M. Walker (proxy for S. Sargent), R. Koopmann, V. Barr, A. Carne, A. Major ’12, T. Shaikh ’11

Absent:
- T. McFadden

1) Minutes from 5/19/09 were reviewed and approved.

2) Dave Cossey informed the committee about several laptop thefts that had recently occurred on campus and asked people to remind their students and colleagues about not leaving laptops (or other small electronics such as iPods) unattended.

3) Spam Filtering and Email Archiving – Dave Cossey updated the committee on the status of the spam filtering implementation and the email archiving project.
   - The Postini spam filtering service will be implemented on June 3, 2009. Informational email messages have been sent to students, faculty, and staff advising them of the change/upgrade in service.
   - Email archiving will be implemented during the summer break. Dave reiterated that email sent to/from non-Union email accounts will not be archived; that only emails sent to/from an @union.edu email address. Valerie said that Chuck Assini (the College’s attorney) did speak to the Chairs meeting about the need for email archiving. The committee expressed strong sentiment that there needs to be an announcement (and discussion) to faculty about the email archiving implementation.

4) Update on Exchange 2007 Pilot – Mary updated the committee about the faculty evaluation of Exchange 2007. There have been few complaints. Again, issues primarily exist for Macintosh users. The faculty who use Entourage have been happy and have noticed few, if any, problems. A couple of Mac users who use MacMail actually saw a slowdown in synchronization. In all cases, it was discovered that their mailbox(s) had a corrupted email message. Web-based users who use a non-rich browser (i.e. anything other than Internet Explorer on Windows) can no longer create distribution lists without using Outlook as their mail client. This has been the biggest complaint.

5) Issues related to UGC separation from Union – Dave Cossey updated the committee about the ongoing questions related to the contractual terms of the separation of UGC from Union College. The primary areas of concern are Blackboard, database licenses for the Library, and classroom rental. Mary also mentioned the software licensing issues that occur with applications such as Mathematica and SAS.
6) Committee Representation for 2009-2010
   • Division I – Felmon Davis (to be confirmed)
   • Division II – Steve Sargent
   • Division III – Rebecca Koopmann
   • Division IV – Ashok Ramasubramanian
   • It is expected that both Ajay Major and Tayyab Shaikh will return as student representatives.

7) New Business
   • Mark Walker requested that Dave provide the committee with an update on the 5% budget reduction exercise and its impact on the replacement of faculty equipment.
     a. The college has made the decision to cut $500,000 from the budget as of 7/1/09; ITS has been asked if they could contribute approximately $16,000; the decision as to whether that contribution will be necessary will come later during the summer.
   • Mary gave a brief overview of some of the projects expected to be done by Academic Computing during the summer break. These include (in addition to email archiving):
     a. faculty upgrades and new faculty configurations
     b. electronic classroom and Minerva seminar room upgrades
     c. continued investigation of Google Apps for Education
     d. starting an evaluation of LMS options (Moodle, Sakai, and others)

The meeting was adjourned at 1:45 pm with a “Happy Summer” to all.

Reminder: LCACT website: http://minerva.union.edu/accsc