Academic Computing Steering Committee Minutes
May 7, 2007

In attendance—Valerie Barr, David Cossey, Kristin Fox, Diane Keller, Doug Klein, Tom McFadden. Zoe Oxley, Mary Parlett-Sweeney (for Diane Keller), Scott Parrotta.

The meeting began at 2:05 PM.

1. The minutes from the April 23, 2007 meeting were approved.
2. CALEA. Followup concerning outside speakers. Felmon would like ideas from the group about what they would like to see as a format. Any ideas for this should be sent to Felmon.
3. Disaster recovery survey. It was suggested that the survey should be discussed and reviewed by the faculty members on the AAcSC to determine if it is applicable to be distributed to the general faculty. There was some sentiment that it might not be applicable.
4. Faculty survey—discussion and suggestions. Report on meeting of group working on this. In Diane Keller’s absence this discussion was postponed until the next meeting. This survey is being done online using Zarca.
5. It was noted that the progress report on the work of the committee was sent to the AAC.
6. Emergency notification procedures. There was a brief discussion of some of the measures that are being taken to enhance the emergency notification procedures at Union College. There is a College emergency planning committee that is meeting regularly (David Cossey is a member of the group).
7. Videoconferencing. There was a discussion concerning teleconferencing and videoconferencing. There has been a concern that videoconferencing has not been reliable at Union. It was noted that there have been several “pilot” projects in the past few years to utilize video over IP (using the Internet for videoconferencing) products, and the results have been mixed. Videoconferencing between two people has been okay, but other videoconferencing has not been as reliable or as satisfactory. It was also indicated that much of the information about videoconferencing problems has been anecdotal. There will be a survey sent to faculty that will specifically address videoconferencing.
8. Educause “Current Issues Survey for 2007.” A summary of this report was handed out. Educause is an organization for institutions of higher education—dealing with technology and its application in higher education. It has offices in Boulder, Colorado and Washington, DC. Each year Educause does a “Current Issues” survey. Educause has over 1,800 member institutions, and each year it surveys its membership to determine the leading issues facing institutions in the use of technology.
9. Next meeting and number of remaining meetings. Based on what is accomplished at the next meeting, there may or may not be a meeting scheduled for June 4.

The meeting was adjourned at 2:50 PM. The next meeting will be May 21 at 2 p.m.

Handouts:
1. Minutes from meeting of April, 23, 2007
2. Progress report—AAC

Website for committee: http://minerva.union.edu/cosseyd/acscs/