Minutes of Meetings:
[Note: There was no meeting Feb. 2 or 9.]
February 16, 2001; Engineering Dean's conference room; 9:45 am

Present: Batson, Boyer, Keller, Klein, McFadden, Sener, Traver, Wolf

Review of last meeting's minutes

Agenda:

These documents were distributed for review and discussion:

- Acceptable Use Policy, second draft
- Laptop policy, 1-25-01 draft
- Distance Learning status report
- CHE article and discussion on costs of distance learning
- Mellon Foundation survey on Distance Learning

Acceptable Use Policy. The College lawyer has requested inclusion of the following two paragraphs (words or phrases we discussed are in bold):

In the event of suspected, alleged, or actual illegal activity, Union College will notify or cooperate with applicable law enforcement authorities for potential civil or criminal investigation or prosecution.

Union College reserves the right for
authorized personnel to monitor use of computing and network facilities and resources for purposes to include, **but not be limited to:** troubleshooting hardware and software problems, preventing system misuse, **assuring compliance with Internet Access Service Agreements and Union College’s Acceptable Use Policy,** and complying with legal and regulatory requests for information.

We also questioned whether the following could be worded to permit legitimate academic research:

**Do not research or attempt to defeat computer and network security measures**, implement self-replicating codes, possess "cracker tools", as well as intentionally develop and/or use programs that are designed to harass other network users, bypass system security mechanisms, steal or "crack" passwords or data sets, do port scanning, deny access or otherwise interfere with system services, replicate themselves or attach themselves to other programs (including viruses, worms, harmful code, Trojan horses, etc.) or evade software licensing or copying restrictions.

And felt that the following was needlessly vague, and perhaps somewhat repetitive:

**Do not engage in activities that would [knowingly???] cause excessive traffic** on Union’s network. One example would be the use of multiple, concurrent downloads/uploads from/to the network/Internet.

This seems to repeat [new language in brackets]:

**Do not attempt to interfere with, interrupt, or obstruct the ability of others [authorized users] to use Union’s computing facilities, software, network or Internet services.**
Laptop policy. Diane Keller presented the proposed Faculty Notebook policy. Several issues were discussed:

Who is responsible for insurance coverage? Dwight will find out whether the College could get a rider to cover notebooks with less than a $1000 deductible. Alternatively, individuals will be responsible for getting riders on their homeowner insurance.

We need to clarify the buy-out options on both sides. After three years the computer becomes the property of the individual. If the individual leaves the college in less than three years, either the individual can buy the computer from the College based on a pro-rated share of the College contribution, or the College will buy out the faculty member’s contribution on the same 3-year pro-rata basis.

Distance Learning. Doug distributed a copy of a distance learning status report which was distributed at last week’s Chairs Meeting. AAC is eager to review any proposed courses involving distance learning. [AAC is considering appointing a committee to review Union’s distance learning policies.]

NO MEETING Feb 2.
Next meeting: February 9, 2001  9:45am