Academic Computing Steering Committee
Meeting Minutes
January 17, 2008

Meeting was called to order at 11:05am

In attendance:
- D. Cossey, M. Parlett-Sweeney, F. Davis, S. Sargent, K. Fox, V. Barr, S. Parrotta

Absent:
- T. McFadden, J. Feck

1) Minutes from the 11-07-07 meeting were approved.

2) The new ITS website was shown to the committee.

3) Meetings for the Winter 2008 term were scheduled for every other Thursday from 11:00am – 12:30pm. They will be held in the ITS Conference. The next meeting will be Thursday January 31, 2008.

4) Discussion of the current proposed agenda items was held in order to reprioritize or remove items.
   - A decision was made to reduce the CALEA Educational Program from a speaker “series” down to one speaker during the Spring 2008 term.
   - It was recommended that the following topic(s) be removed from the list of agenda items:
     a. Electronic Classroom Survey Results
     b. Student Response Systems
     c. Email Aliases
     d. Administrative Computing Status Report
   - It was recommended that the following topic(s) be reprioritized to HIGH
     a. Single Signon/Consolidating Login Procedures
   - It was recommended that the following topic(s) be reprioritized to MEDIUM
     a. Backups
     b. Linux Support in general (Division 3 and Division 4 primary users)
   - It was recommended that the following topic(s) be reprioritized to LOW
     a. Central Events Calendar

5) Felmon provided information from Division 1 regarding user support to all committee members. There will be a meeting scheduled with him, Dave Cossey and/or Mary Parlett-Sweeney to discuss the information and cull it down into areas to be investigated in the survey on User Support proposed for Spring term.

6) The implementation of the password policy was discussed. This is a continuation of discussions that occurred during the 2006-2007 academic year meetings. The proposed date of March 1, 2008 for actual implementation of the policy was soundly vetoed by the faculty members of the committee. Based upon their input, it was decided by the group that a better date for implementation was Monday March 24, 2008 – the first day of the break week.
   - The plan for implementation will include:
a. Targeted emails to faculty depending upon the date of their last password change.
b. A newsletter article in the winter term ITS newsletter
c. Information published on the ITS web site
   • Steve Sargent requested that a list of all services (i.e. the Union domain) that will be impacted by this policy be provided to the committee.
   • It was recommended by the committee that the main page for http://mypassword.union.edu include the list of services that are covered by the Union domain password.

The meeting was adjourned at 12:20pm. The next meeting will be Thursday, January 31st at 11:00am.