Meeting was called to order at 12:55pm

In attendance:
- D. Cossey, M. Parlett-Sweeney, F. Orellana (proxy for F. Davis), S. Sargent, V. Barr, L. Miller, T. McFadden, A. Major ’12, T. Shaikh ’11

Absent:
- R. Koopmann

1) Minutes from the 10-21-08 meeting were approved.

2) Introduction of student committee members - Ajay Major ’12 and Tayyab Shaikh ‘11

3) “Retirement” of chet – Liam discussed the “retirement” of chet as the College’s webserver as well as the ongoing move of content to the CMS (Content Management System). Almost all administrative and academic departments have been moved to the CMS. ITS staff are working with individual faculty members to move personal and course-related content to Minerva (the web server maintained for personal use). In order to complete the move to the CMS, chet cannot be known as “www.union.edu”. The Web Office would like to make the switch in name on Friday, May 8, 2009. After that date, chet will not be accessible by “www.union.edu” but would remain physically accessible for a limited time if needed. The committee agreed that this date would be acceptable.

4) Student Technology Issues
   Technology issues that impact students were discussed briefly in order to bring Ajay and Tayyab up to speed. The two primary issues that have been brought to the committee’s attention are:
   - Printing (free, “pay-for-print”, campus-wide)
   - Possibility of outsourcing student email to a 3rd party such as Google Apps for Education

   Ajay and Tayyab also brought up wireless access in the dorms as a technology issue faced by students.

5) Winter Term Scheduling – meetings will be scheduled on alternate Tuesdays during the common hour (12:50 – 1:50) with the first meeting scheduled for Tuesday, January 6, 2009 in the ITS conference room.

6) Media Services
   Fernando was interested in finding out Media Services’ role at the College and where the department reports organizationally. Dave informed him that Media Services is a part of Information Technology Services. Fernando wanted to know whether or not students were permitted to borrow equipment from Media Services; he has received a number of requests from students (not in his courses) to
borrow some of the equipment that the Digital Arts program owns. Fernando feels that Media Services may not have the most up-to-date equipment that students need and wondered how this could be corrected.

One issue raised is the fact that there is no mechanism to track the equipment that is loaned or to handle issues of lost, broken, or equipment that is not returned.

Fernando said that he would put together a list of the equipment that would be beneficial to students to see whether or not it would possible for Media Services to have some or all of it available for students to borrow. Once that list is provided, Dave and Mary will talk with Ginny Solomon (Director of Media Services) to see what might be possible.

The meeting was adjourned at 1:53pm.

Reminder: CACT website: http://minerva.union.edu/accsc