Meeting was called to order at 12:55pm

In attendance:

- D. Cossey, M. Parlett-Sweeney, L. Miller, S. Sargent, R. Koopmann, V. Barr

Absent:

- T. McFadden, F. Orellana (proxy for F. Davis),

1) Minutes from the 09-30-08 meeting were approved.

2) Student representation on committee – Mary received a request from Nadia Alexis (VP of Administration, Student Forum) for a description of the committee and the responsibilities of the student members. Applications from students will be due to Student Forum next week (week of 10/20/08); we should be notified after that.

3) Surveys

- Preliminary results of the audio/video survey were discussed. Indications are that there is minimal usage of the current video conferencing system used on campus but that those who have used it are not happy with it. The “chicken and egg” question arose with as committee members wondered if there was no demand for the system because people didn’t use it (or know about it) or if people didn’t use it because there was no demand/reason to use it. The committee continued the discussion (from the previous meeting) as to whether or not there was a need for a dedicated facility and what the advantages there might be with a dedicated facility.

   It was suggested that it would be helpful to the committee to learn more about trends in teaching with video conferencing.

- User support survey – There has been an initial meeting to discuss the user support survey.

   o There is a sense that there are pockets of unhappiness with ITS and/or the services it offers. Perhaps there should be a question that simply asks “are you happy or unhappy with the support you receive from ITS”. This may help with the problem about defining what “user support”; it should just be support.

   o One issue with developing this survey is that the committee members tend to be interested in technology so that may be coloring perceptions and influencing ways to develop questions for the survey. It was suggested that a focus group of faculty members (primarily from Division 1 and Division 2 be brought together to help develop the points of the survey.

4) S. Sargent asked whether the committee had a sense that the faculty members on campus are infusing their curriculum with technology. This question could very well be related to items within the
Strategic Plan such as innovation. Are the students innovative and interested in the technology (especially in class)? How technology-oriented are the students? How about younger faculty?

It was recommended that the committee get someone from Admissions (to talk about the incoming students) as well as someone from the Committee on Teaching (to talk about the faculty). This will be planned for Winter Term.

It was also suggested that the committee try to bring in someone from the outside (NITLE, EDUCAUSE, ELI, etc.) to speak on campus about technology/teaching & learning/net gen.

Bryan Alexander from NITLE will be coming to Union on Dec. 3rd to do a day-long program on emerging technologies. This program is being jointly sponsored by ITS and CDLC (Capital District Library Council). The morning session will be focused on libraries and emerging technologies; the afternoon session will be more for faculty and the IT folks. More information and an announcement for campus will be coming.

5) Blackboard Enterprise Demo – a demonstration of the Enterprise version of Blackboard will be held on Tuesday Nov. 4th at 10am in the ITS conference room. All members of the committee are invited to attend as well as other faculty members suggested by the committee.

6) Federal Regulations Update – D. Cossey gave the committee a quick overview of some new federal regulations that impact IT.
   - There are new federal regulations that put the burden on colleges and universities for policing themselves with respect to RIAA and MPAA violations. It is now necessary that institutions show that they block or restrict network traffic to P2P sites. Union blocks the network traffic.
   - Red Flag rule – new law that is related to potential identity theft and the actions that an institution must take in situations. This is primarily in the finance area and has less of an IT impact.

The meeting was adjourned at 1:55pm.

Reminder: CACT website: http://minerva.union.edu/accsc