Liaison Committee on Academic Computing and Technology  
Meeting Minutes  
January 26, 2010

Meeting was called to order at 12:55 pm

In attendance:
• M. Parlett-Sweeney, F. Davis, S. Sargent, R. Koopmann, A. Ramasubramanian, K. George

Absent:
• D. Cossey, A. Major ’12, T. Shaikh ’11, T. McFadden,

1) Minutes from 1/12/10 were reviewed and approved with one correction. Becky Koopmann, who was not present at the 1/12/10 meeting, asked questions about the network status update and student printing. Becky reported that she has been encountering delays in obtaining a DHCP lease; additionally student members of the Linux Users Group say they have been having DHCP issues as well. Mary reported that those issues should have been resolved effective Friday 1/22/2010 and would appreciate it if Becky would test it and let her know if she is still having problems. Becky also noted that students have complained to her that there aren’t enough printers/computers to print from in the Library.

Felmon said that he wanted to bring up the topic of student printing under new business.

2) Continuation of Project Status Updates – Mary finished providing updates on projects
   • LMS Evaluation – There was a 40% response rate to the LMS survey sent out during the winter break [Note: 55% of the faculty who received the invitation to participate in the LMS survey read the survey; of that number, 73% took the survey]. ITS will be reviewing the results in the next couple of weeks and will bring a proposal to the committee.
   • User Support Survey – Becky, Ashok and Mary met in November to discuss possible questions. Mary has put together a rough draft and will send it on to Becky and Ashok for review.

3) Update on Dave Cossey – Mary gave a brief update on Dave’s condition.

4) Update on Network – The few problems which had been reported during the first couple of weeks of the term has been fixed. The primary issue had to do with a password mismatch between two pieces of network equipment which prevented students from staying connected to the network.

5) New Business
   • Communicating to campus – Felmon asked the committee for suggestions on how to best communicate ITS and committee activities to the campus constituencies (faculty, students, administrative staff). Suggestions include:
     a. Make an announcement to the faculty list about the meetings and the posting of minutes
b. Faculty committee members should send out regular updates to their division and seek input from the division

c. An article in the Concordy about the committee and the work it does

- Student printing – Mary tried to give a brief overview of student printing on campus.

There are a number of locations where students can access printers. Some of these locations are general use (i.e. the library and public computing facilities); the majority of the locations are departmental or located in classrooms. There are four locations where there are five “pay-for-print” printers available to students (2 in Schaffer Library, two public labs in Steinmetz, and the Stats Lab in Social Sciences). There are other printers available for student use that are not managed by ITS. The printers in Schaffer Library and in Steinmetz are considered to be general use. While the Stats Lab was originally intended to be used only by students who are majoring in disciplines specific to the social sciences, it has become a location where any student could go for free printing.

There are printers for unmonitored, free printing accessible to students in a number of locations. The majority of these are in electronic classrooms in Olin or in Division 3 and/or Division 4 classrooms and labs. The printers in the electronic classrooms are 11+ years old and will need to be replace soon.

The pay-for-print system in use on campus is the Pharos Uniprint system. ITS manages the server that controls the system. The annual costs associated with the system (primarily for software maintenance) are included in the Copy Center’s contract with ComDoc.

Some questions that arose:

a. Is there a need for printing in classrooms? If yes, how often and why?
b. Where do students print on campus? Does ITS have a list of printing locations?
c. Is there a technical solution (pay-for-print software for example) that can help control printing abuse?
d. Do we have the ability to educate students about the options available when printing (duplex, printing 1 page versus an entire document, etc.) and about responsible use?
e. What policies exist or should exist about printing?
f. What are the costs associated with student printing?

Mary and Felmon will try to identify the problem more completely and bring a draft to the committee at the next meeting.

The meeting was adjourned at 1:55 pm

Reminder: LCACT website: http://minerva.union.edu/acsc