Meeting was called to order at 12:53 pm

In attendance:
- D. Cossey, M. Parlett-Sweeney, M. Walker (proxy for S. Sargent), R. Koopmann, V. Barr, L. Miller, T. McFadden, A. Major ’12, T. Shaikh ’11

Absent:
- F. Orellana (continuing from Fall term), F. Davis

1) Minutes from the 11-06-08 meeting were approved.

2) Dave Cossey announced that Liam Miller will be leaving the College and going to work at CapComm as the Web Director. His last day will be Friday, January 16, 2009

3) Dave informed the committee of the lab changes that occurred during the Winter break. The Multimedia Lab has been moved into Steinmetz 110 and has more space for student collaboration on projects. The Windows Lab has been moved into Steinmetz 100 and renamed to the Computing Lab. It has been reduced in number from 15 computers to 13 computers. The Faculty Computing Resource Center (FCRC) has moved into Steinmetz 101 and some new equipment installed. He suggested that everyone take a look at them after the meeting ended.

4) Winter Term Agenda Items
   Mary discussed the agenda items that the committee would like to address during the Winter term meetings.
   - Primary item expected to be completed during the Winter term was the User Support survey. Additionally, during the break, Ajay and Tayyab contacted Mary about possibly surveying students to get a sense of their concerns and whether or not their technology expectations are being met. It was decided to delay the User Support survey until Spring term so that the student survey could be done early in Winter term. Expectation is that it will go out sometime during 4th or 5th week of the term.
   - Admissions and members of the Committee on Teaching will be contacted to ask if they can come to a meeting (preferably on 2/3) and discuss technology expectations from the perspective of incoming students (Admissions) and faculty (Committee on Teaching). Valerie will contact the chair of the Committee on Teaching and Dave will contact Admissions.
   - There were no new additions to the agenda items. Mary said that she would go back and review past minutes and agenda lists to determine what may have been put on the “back burner” for future review.
5) Student Survey on Technology

Ajay discussed his and Tayyab’s thoughts about the Student Technology survey. They would like to be able to get a sense of whether or not students’ expectations (as far as technology is concerned) both in terms of what resources they have available on campus and with regards to how faculty use technology in their teaching.

Valerie suggested that there was a need to discuss (on campus) the value of teaching with technology as well as the pedagogical reasons for using technology as part of the teaching process.

Mark brought up the fact that his children have technologies such as SmartBoards in their elementary schools and that we should be looking at setting what is in the K-12 world as our baseline for technology expectations. Ajay mentioned that he started using SmartBoards in the 5th grade.

There was discussion that it might be helpful if ITS could run a different variety of workshops than they have been. For example:

- “Active persuasion” workshops rather than simply “how to do”. Active persuasion workshops would be more focused towards the “WHY” as well as towards the benefits – following the concept that “You should do X because it will then allow you to do Y”. An example of this might be “You should use Blackboard because it will make certain things easier and provide you with more time to do other things”.

- Have “disciplinary specialists” present to their departments about technologies that they are using. This would need buy-in from the department chair but could provide an added benefit of not having members of a department “reinvent the wheel” by learning what others in their department or discipline are doing and HOW they are doing it.

Mark mentioned that he had been at Skidmore for the Fall term as part of the Mellon Faculty Exchange program. He will meet with Mary to demonstrate and they will decide if it makes sense for the rest of the committee to see. Two technologies that were mentioned were online grading and online course evaluations.

The meeting was adjourned at 1:36 pm.

Reminder: CACT website: http://minerva.union.edu/accsc