Minutes of Meeting:
January 22, 2007. 1:00 P.M.    ITS conference room

Academic Computing Steering Committee
Meeting Minutes
January 22, 2007

Present:  Valerie Barr, Dave Cossey, Felmon Davis, Kristin Fox, Diane Keller, Doug Klein, Tom McFadden, Zoe Oxley, Scott Perotta.

1. Minutes from last meeting were approved.
2. Next meeting – Monday, February 5, 1 p.m. – 2 p.m. It will be held in the ITS conference room.
3. CALEA – Communications for Law Enforcement Act. – A sample document (see handout below) was distributed and discussed.
   a. Union College is planning to go for exempt status (under CALEA)
   b. The Library now has all guests sign up for accounts before they can access the network.

1. The accounts are valid for various lengths of time depending on the guest.
2. Library usage is down by guests since they have been required to authenticate.

   c. The idea of holding a public presentation on CALEA was discussed.

      1. Ideally there would be two (2) speakers – one to focus on the privacy concerns and a second to focus on the College’s options and responsibilities.
5. Several sources of funding were suggested to cover the cost of outside speakers.

4. Prioritization of top issues before the Steering Committee. The following three issues were identified as priorities:
   a. “Robust consultation” with faculty, staff, and students
   b. Switch to the new email system.
   c. Electronic classrooms

Handouts:

Communications Assistance for Law Enforcement Act (CALEA) - from one institution's response (from Educause website - www.educause.edu)
Meeting adjourned at 2:05 P.M.

Next meeting: February 5, 2007 at 1:00 P.M.