Minutes of Meetings:
January 19, 2001; ME conference room; 9:45 am

Present: Batson, Boyer, Cossey, Keller, Klein, Sener, Smith, Wolf

Review of last meeting's minutes

Minutes:

1. **Notebook computers for faculty.** Dave Cossey an, Diane Keller and Dwight Wolf are discussing a policy for faculty who wish to have a notebook computer as their college-provided computer. This raises several issues. Notebooks are:
   - more expensive
   - less durable (renewed every 2 years?)
   - more expensive repairs
   - more subject to theft (insurance coverage?)
   - go with the faculty member (sabbatical replacement?)

   One possibility is to cap College contribution to a new computer at some level, say $1600 (recognizing that some faculty qualify for more expensive computers), and let faculty makeup difference some other way (Departmental, grant, personal contribution). Computer would be College property. Faculty member might be able to buy out on a 3(?)-year pro-rated basis.

One group of faculty who would particularly like laptops is faculty who lead terms abroad. We discussed the possibility of building the additional cost of a notebook computer into the budget for Terms Abroad.

Fuat Sener raised the issue of accommodating faculty who need to upgrade their machines more often than 3-4 years. Consensus was that this would have to be
done on an ad hoc basis, and with external funding. One issue is IT support staff time to do more frequent upgrades.

**2. Intellectual property rights.** The contract that GMI has signed with participants in its new Bioethics Distance Learning program grants rights to the College in exchange for course development money. Klein and McFadden are reviewing policies at other schools to adopt a College policy.

**3. Central scheduling.** Tom Smith reported on the new central scheduling software that is being installed. The old software was "awful" and had lots of problems. Dave Cossey expressed concern that the new software generate timely reports showing who has requested use of electronic classrooms so that the rooms can be opened and, if necessary, faculty can be trained in their use. Tom agreed to meet with Mary Parlett to insure that the necessary information would be conveyed.

Ultimately we might want to look for a more fully functional campus calendar tied to central scheduling, but that might take some time.

**4. Campus computing guidelines.** Dave Cossey has submitted the campus computing guidelines to the campus lawyer, and we will wait to see what he has to say. Charles Batson noted that the obscenity clause of the Telecommunications Act of 1996 has been struck down by the courts. We agreed that we might be able to approach Verizon and Genuity to liberalize the terms of our agreement, and therefore our fair use guidelines.

Next meeting: January 26, 2001 9:45am