Academic Computing Steering Committee  
Meeting Minutes  
May 20, 2008

Meeting was called to order at 2:05pm

In attendance:
- D. Cossey, M. Parlett-Sweeney, G. Goldman (proxy for T. McFadden), S. Sargent, K. Fox, L. Miller,

Absent:
- F. Davis, V. Barr, S. Parrotta

Guests:
- M. O’Hara (Communications), J. Slater (Communications)

1) Minutes from the 05-13-08 meeting were approved.

2) Privacy Seminar
- Flyer for seminar was discussed and approved
- Mary informed the group that Valerie and Felmon had said they would see about trying to get a couple of students to attend a small luncheon for Prof. Wendy Seltzer before the seminar. Time for the luncheon was set for 1:15pm in the ITS Conference Room.

3) Content Management System (CMS)
- Mike O’Hara and Jason Slater spoke to the Committee about the CMS
- Progress of the move of academic department sites to the CMS was discussed and examples of sites that have been moved were shown (Economics, Music, etc.)
- A tentative timeline for the overall move of websites to the CMS was discussed; the faculty members of the committee suggested that the Communications office keep the academic calendar in mind as they work with the academic departments.
- Questions about the flexibility of the “look and feel” of the CMS were raised. Mike O’Hara explained that there was not a lot of flexibility at the moment but that a RFP was being drafted to address the design of the College’s site and to develop new templates for use within the CMS.
- Mary clarified that faculty web sites (personal or course related) will need to move from Chet (the College’s web server) to Minerva; they will not go into the CMS. ITS staff will assist faculty in moving their sites to Minerva.

The meeting was adjourned at 3:10pm.

Reminder: AcCSC website: http://minerva.union.edu/accsc