Meeting was called to order at 11:05am

In attendance:
- D. Cossey, M. Parlett-Sweeney, F. Davis, S. Sargent, K. Fox, V. Barr, T. McFadden, L. Miller (proxy for J. Feck)

Absent:
- S. Parrotta

1) Minutes from the 01-17-08 meeting were discussed and approved. Liam Miller asked for clarification as to why the discussion of the campus events calendar had been reprioritized to LOW.

2) Dave Cossey announced that the College’s Internet bandwidth has been increased from 80 Mbps to 100 Mbps with an future expected increase to 140 Mbps

3) The committee discussed the response to the Leopard upgrade offered to faculty. The original email was sent to department chairs; it was recommended that the email be repeated but sent to all faculty rather than only chairs. It was suggested that the wording of the email clearly state that the upgrade did not need to be done immediately.

4) Committee members questioned whether they were receiving copies of the email being sent to targeted faculty members about changing passwords because they were members of the committee or because they met the criteria for the message. Committee members are NOT being cc’ed on all messages going out about password resets so if they receive one of the emails they should assume that they need to change their password.

5) Replacement Policy Discussion:
- Wording that recognizes operating systems other than Windows such as Mac OS and Linux was suggested.
- Clarification on what happens if a faculty member needs a more powerful computer than the standard model offered by ITS needs to be incorporated into the policy similarly to how it is included in the laptop policy.
- It was decided that, under the software section, options for funding such as FRF and HDF grants should be listed as well as recommending wording about consultation with ITS regarding software purchases
- Mary will incorporate these and prior suggestions into the draft of the policy and re-circulate for further discussion.

6) A question regarding the integration of Turnitin.com and Blackboard was raised by Felmon at the request of a faculty member. Mary explained that, in order to integrate Turnitin.com with Blackboard, we would need to move to the Enterprise version of Blackboard. Dave gave an explanation of our current Blackboard pricing and situation with respect to the Graduate College. He also gave an
estimate (based upon data received in October) for the annual cost associated with moving to the Enterprise version of Blackboard.

7) Single Signon/Consolidated Login:
   - The list of campus services that require a password were reviewed and refined.

8) Surveys:
   - The video conferencing survey is still expected to go out sometime Winter term. Steve and Mary will meet to put together questions for the committee to review
   - Topics for the user support survey will be consolidated from input from the faculty members of the committee. Mary will meet with Felmon to discuss the input from the Humanities faculty.

9) Dave Cossey announced that Union will be hosting the 2008 annual CLAC (Consortium of Liberal Arts Colleges) conference this summer. The dates of the conference are June 17-19, 2008. The website for the conference is: http://clac2008.union.edu

The meeting was adjourned at 12:25pm. The next meeting will be Thursday, February 14th at 11:00am.

Reminder: AcCSC website: http://minerva.union.edu/acsc